

# Keyboarding Speed and Accuracy

**CHECK IN:** 8:30 am      **CONTEST BEGINS:** 9:00 am

**CLASS:**

Keyboarding Speed & Accuracy

**ELIGIBILITY:**

Refer to General Information and Rules page.

**SCOPE OF CONTEST:**

Contestants will be given a 5-minute warm-up. The contest will include two 5-minute timed writings with a maximum of 10 errors allowed. A penalty of one word per error will be assessed. The wrap around feature will be included in the keyboarding program.

This program gives students a choice of one space or two spaces after a period.

**EQUIPMENT AND MATERIALS:**

To be supplied by chairperson:

- An area for the contest, including computer hardware and software
- All testing materials
- All judging materials

To be supplied by contestant:

- Pencils

**TIME:**

Roll will be taken at 9 a.m.

**SCORECARD:**

Contestants will be given two 5-minute writings. Only those with 10 errors or less will be judged. For every error, a one-word penalty will be subtracted from their gross speed.